

Opportunities By Skill Area

Skill Area	Type of Request	Number of Volunteers Needed	Description	Organization	Time commitment	Expertise/Training Required	Contact
IT/Website	project		Website update/maintenance	Housing Network of RI			
	project		Website development for new incubator kitchen and event space	Neighborworks Blackstone Valley			
	project		Website optimization	Women's Fund of RI			
	project		Dashboard creation	Women's Fund of RI			
	project		Metadata audit	Neighborworks Blackstone Valley			
	project		Website development	Providence Village			
	project		Website development	House of Hope			
	project		Website development	Employer Engagement Coalition			
IT	project		troubleshoot network	Woonasquatucket River Watershed Council			
	project		audit, plan and testing of new CRM system	Center for Resilience		CRM management expertise	Vanessa Weiner, Executive Director, 401-524-4050, <a href="mailto:vanessaw@centerforresilience.org">vanessaw@centerforresilience.org</a>
Marketing	project		Creation of marketing plan	Women's Fund of RI			
	project		Media review/recommendations	Women's Fund of RI			
	project		Creation of marketing brochure	Women's Fund of RI			
	project		Google Ads account creation	Neighborworks Blackstone Valley			
	project		Branding package for youth program	Neighborworks Blackstone Valley			
	project		Branding package for homeownership and asset building program	Neighborworks Blackstone Valley			
	project		Creation of brochure/rack card	WARM Shelter			
	project		Development of marketing plan	RI for Community and Justice			
	committee		Marketing Committee	Goodwill Industries			
	event		workshop for social entrepreneurs	Social Enterprise Greenhouse			
Board		Board of Directors	134 Collaborative	3-6 hours per month; meetings on second Thursday of month at 5:30	Marketing/social media and/or fundraising	Karen Gager, Executive Director, 401-331-1069	
Fund Development	committee		Fund Development committee	Recycle A Bike			
	committee	2 or 3	Fund Development committee	Rhode Island Council for the Humanities	monthly meetings on weekday evenings for one hour in person or via phone, total 2 hours/month		Elizabeth Francis, 401-273-2250, <a href="mailto:elizabeth@rihumanities.org">elizabeth@rihumanities.org</a>
Graphic Design	project		Format annual report	Goodwill Industries			
Marketing/Sales	project		Consultation on product marketing and distribution options for granola products	Beautiful Day			
Human Resources	event		Advice and training on interviewing and job searching, mock interviews for AmeriCorps members	Providence Children's Museum			
	event	3-Jan	Job search advice/workforce development -- answer questions about job search, employer requirements, how to overcome credit and legal barriers to employment	Connecting for Children and Families	2 hours every other month	human resources or legal	Zoya Tseytin, 401-766-3384, <a href="mailto:ztseytin@ccfcenter.org">ztseytin@ccfcenter.org</a>
Finance	project		Financial system design/implementation	Housing Network of RI	submitted		
	event		Financial literacy in schools: JA in a Day program; help lead 5-6 short financial literacy or entrepreneurship activities, 30-45 minutes per activity, program materials provided	Junior Achievement	1 hour training, 1 day of service		
	ongoing		Financial literacy in schools: JA weekly programs;	Junior Achievement			

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	seasonal	any	VITA volunteer	VITA -- UWRI			Janice Pothier Pac, 401-444-0634, janice.pothierpac@uwri.org
	event/ongoing	2 or 3	Instruct workshops on various financial literacy topics as part of Financial Stability Workshop	Connecting for Children and Families	2 hours every other month	Financial literacy	Zoya Tseytlin, 401-766-3384, ztseylin@ccfcenter.org
	seasonal	10	VITA tax preparation volunteer	Connecting for Children and Families	January - April, 5 hours per week	Financial services background preferred, computer skills required, some training provided	Zoya Tseytlin, 401-766-3384, ztseylin@ccfcenter.org
	event/ongoing		Financial literacy programs	UWRI			
	event/ongoing		mentorship of social entrepreneurs	Social Enterprise Greenhouse			
	ongoing		Best for RI program	Social Enterprise Greenhouse			
	committee	1 or 2	Finance Committee	RI Council for the Humanities	monthly meetings from noon-1pm, total 1-2 hours/month	Financial expertise	Elizabeth Francis, 401-273-2250, elizabeth@rihumanities.org
	committee	1 or 2	Audit Committee	RI Council for the Humanities	two meetings annually, prep only required for the 2 meetings, total 4 hours annually	Financial/audit expertise	Elizabeth Francis, 401-273-2250, elizabeth@rihumanities.org
	Board		Board of Directors	134 Collaborative	3-6 hours per month; meetings on second Thursday of month at 5:30	Finance, business and/or social entrepreneurship	Karen Gager, Executive Director, 401-331-1069
<b>Finance/Call Center</b>	event	3-Jan	Give workshops on career options in banking and call centers	Connecting for Children and Families	2 hours every other month	financial literacy, background in banking and/or call center	Zoya Tseytlin, 401-766-3384, ztseylin@ccfcenter.org
<b>Customer Service</b>	seasonal		Greeter for VITA program	Connecting for Children and Families	January-April, 5 hours per week	customer service experience, computer skills, training provided	Zoya Tseytlin, 401-766-3384, ztseylin@ccfcenter.org
	seasonal		Greeter for VITA program	UWRI			
<b>Planning</b>	project		strategic planning	Graduate RI			
	project		strategic planning	Center for Resilience			
	committee	1 or 2	Governance Committee	RI Council for the Humanities	monthly Tuesday morning meetings from 9-10am, 2 hrs/month	Planning, management or nonprofit experience	Elizabeth Francis, 401-273-2250, elizabeth@rihumanities.org
<b>Evaluation</b>	project		plan for impact tracking and assessment	Beautiful Day			
<b>Legal</b>	project		pro bono casework	American Bar Association Volunteer Lawyer Program			
	project		pro bono casework	Center for Justice			
	project		pro bono casework, workshops, projects	Pro Bono Collaborative at Roger Williams University			
<b>Project Management</b>	project		mentoring nonprofits	Ocean State Project Management Institute			
<b>Real Estate development</b>	Board		Board of Directors	134 Collaborative	real estate development or historic preservation	3-6 hours/month, meetings on second Thursday of the month at 5:30	Karen Gager, Executive Director, 401-331-1069